

Austin Public Library Online Payment Instructions

Pay your Library fines online through CityBase. There are no additional fees to pay online, and payments are processed within about 24 hours. An email address is required.

1. Go to [Pay Fines Online](#).
2. Log in with your Library Card number and password. (If you don't know your password, [follow these instructions](#) to reset it.)
3. All fines are selected by default. Uncheck any fines that you don't presently want to pay.

Reason	Amount	Pay
Overdue	\$1.00	<input checked="" type="checkbox"/>
Overdue	\$2.00	<input type="checkbox"/>

4. Click **Pay Fines** and then **Confirm Payment**.
5. You will be transferred to **CityBase**, a secure transaction site.
6. Choose **Guest Checkout / Check out as Guest**, select your payment method, enter your payment information and click **Next**. Accepted credit cards include: American Express, Visa, MasterCard and Discover. You can also pay by eCheck (ACH) by providing your bank information.
7. Enter the billing information, contact phone number, contact email address and click **Next**.
8. Review and verify all information entered, review Terms and Conditions, check box to agree to Terms and Conditions, complete Captcha verification and click **Pay**.
9. You will receive a transaction number and notice that confirmation was sent to the email address entered. You will have the option to register for Wallet where you can save your payment method so you do not have to enter it again the next time you log in to pay.

The online system does not allow you to enter an amount to pay; you must choose individual fines. If you want to choose an amount or make a partial payment on an item, please pay in person or over the phone by calling Customer Service: 512-974-7475.